



## **Site Method Statement.**

### **Working on the Canal Cottages in line with Government guidelines and IWA guidance notes with respect of Covid-19.**

#### **Introduction.**

Following the recent easing of lock down restrictions and the Governments and IWA guidelines, the Derby and Sandiacre Canal Trust are looking at how we can resume working parties on the Canal Cottages safely in view of the Coronavirus (Covid-19) pandemic.

To enable the project to progress, we are planning how the various elements of the cottages can be carried out to complete work already started and work that is required to allow contractors to attend site. A list of items has been prepared by Chris Madge & Scott Birkhead that require a single volunteer to carry out, assisted a 'labourer', or can be done by a team Social Distancing. Only work instructed by Chris Madge is to be carried out.

To limit the number of volunteers on site, different volunteers may be asked to attend, dependant on the task to be carried out. If you are asked to attend, please confirm that you are or not attending. This will enable Chris Madge to ensure there are volunteers on site to carry out the work. Random attendance of volunteers will not be allowed. If you attend you may be asked to leave.

#### **Expected Standard of Behaviour on site.**

During your visit to these sites, the following behaviour is expected.

- Travelling to site. Use your own vehicle, walk or cycle to attend site and only share with another person if they are from your own household. Do not use public transport.
- Wash / sanitize your hand for the recommended length of time upon arrival on site, and before putting on your gloves.
- Report to the site supervisor upon arrival and on leaving site for record purposes.
- Wear gloves at all times. Ensure gloves are cleaned before using and kept clean while working.
- Face shields and masks may be required for specific tasks or were Social Distancing cannot be achieved. Clean visors before and after use.
- Maintain the 2m Social Distancing at all times. Respect other volunteers space. If you get close to someone step away.
- 'Lone working' is not permitted on any DSCT site. However, only work closely with members of your own household or ensure that you maintain the 2m Social Distancing with anyone else you are working with or near.
- Avoid face to face working. Work using side by side or back to back spacing.
- A one way walking / moving material route will be established on site.
- Avoid contact with the general public. Maintain the min. 2m spacing.

- No social gathering on site.
- Ensure that the toilet in Cottage 3 is kept clean. Wash you hands before using, clean the toilet & sink before and after using and wash you hands before leaving.
- Ensure your gloves are clean before putting them back on.
- Were possible, bring your own tools with you to site and do not share. If you use any tool from the 'tool pool' ensure that it is cleaned before and after use and keep them with you while on site. Ensure that any shared equipment is cleaned before and after you use it.
- Wash / sanitize your hand on leaving site.
- Clean any surface that your gloved hand may have touched. Car door handle, your own tools, etc.

**Anyone not following the Expected Standard of Behaviour  
will be asked to leave site.**

**If you feel unwell or have someone in your household self isolating  
do not attend site.**

**Inform the site supervisor if you feel unwell during your visit to site or after you  
have returned home.**

### **Conclusion.**

Working in line with the above guidelines and in line with the supervisors instruction, we believe that all attending volunteers, and the general public, can work safely with respect of the Covid-19 restrictions.

If you feel that you are in an 'at risk' group, for health or age reasons, please ensure that you are safe and consider staying at home. There will be other working parties to attend.

Prior to attending any site you will be asked to read and sign a 'Site Induction' form. If you are requested to attend one of our sites, you will be emailed a copy of the form please sign the form and email it back before attending site. This is to prevent cross contamination by using a single form and pen on site. Alternatively, bring the form to site and hand it to the site supervisor if you are unable to email it back. Without the form you will not be allowed to work.

If the site supervisor suspects that you may be of risk or are unwell, he may ask you to return home.

Control measure will be reviewed on a regular basis and in line with Government recommendations.

### **References.**

HM Government document 'Working safe during Covid-19 in construction and other outdoor activities' 11/05/20.

IWA Guidance notes 'Restoration & Branch work parties during Coronavirus' 12/05/20



Signed -

W. D. Savidge, Director  
Derby and Sandiacre Canal Trust

Date - 18/05/20